

GOVERNING BODY OF [St Mary's C of E Primary School, Horsham](#).
Our Governing Body consists of 14 members and operates without a committee structure.

Full name of Governor	Governor Category	Date of current Appointment or Election	Source of Appointment (where appropriate)	Term of office /Roles within GB	Attendance at full GB Meetings*	Declarations on register of business & pecuniary interest	Remarks
Rev Lisa Barnett	Foundation	06/02/2020	Ex-officio	05/02/2050 Christian Effectiveness	1/2		Membership on hold from Dec 2024 until May 2026
Rev Scott Canadas	Foundation	30/01/2025	PCC	30/01/2029 Christian Effectiveness	4/7		
Anne Hossack	Foundation	20/07/2022	PCC	19/07/2026 Vice Chair Inclusion EYFS	1/1		Resigned 18/09/25
Tina Sarll	Foundation	20/10/2023	PCC	19/10/2027 Safeguarding OPAL Play	5/7		
Lindsay Dart	Foundation	09/07/2024	PCC	09/07/2028 Vice Chair Resources	7/7		
Elizabeth Lickiss	Foundation	09/07/2024	PCC	09/07/2028 Inclusion	5/7		
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Megan Lewis (nee Randolph)	Foundation	22/04/2025	PCC	22/04/2029 Curriculum	4/7		

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Abigail Edey	Foundation	08/05/2025	PCC	08/05/2029 Safeguarding	5/7		
Emma McLaughlin	Headteacher	17/04/2023	Ex-officio	16/04/2073	7/7		
Steve Allen	LA	07/09/2026	Governors for Schools	06/09/2030 Vice Chair, Admissions	6/7	Governor College of Richard Collyer; Education Advisory Committee Member, Aldenham School, Riyadh; Assessment Specialist, Cambridge Assessment; Trustee of Horsham Learning Alliance	For 25/26 Trustee of Horsham Learning Alliance; Chair of Estates Working Party, HLA. Governor of The Aldenham Foundation, Assessment Specialist, Cambridge Assessment
Rachel Smith	Staff	30/01/2025	Election	30/01/2029	4/7		
Paul Picton	Parent	02/11/2022	Election	01/11/2026 Health & Safety School Council Climate Action Plan	1/2		Resigned 21/11/25
Full name of Governor	Governor Category	Date of current Appointment or Election	Source of Appointment (where appropriate)	Term of office /Roles within GB	Attendance at full GB Meetings*	Declarations on register of business & pecuniary interest	Remarks
Jeremy Weaver	Foundation	04/11/25	PCC	04/11/29 EYFS	2/5		

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Mark Leddin	Parent	06/03/2025	Election	06/03/2029 Cyber Security Stakeholders	7/7		
Alex Fletcher	Parent	06/02/26	Election		3/3		
Vacant	Co-opted						

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EXPLANATORY NOTES

In the interests of transparency, a governing body is now required to publish on its website up-to-date details of its governance arrangements.

Governing bodies should make it clear in their code of conduct that this information will be published on their governors and any associate members. Any governor failing to provide information to enable the governing body to fulfil their responsibilities may be in breach of the code of conduct and as a result be bringing the governing body into disrepute. In such cases the governing body should consider suspending the governor. Further information can be found in *The constitution of governing bodies of maintained schools. Statutory guidance for governing bodies of maintained schools and local authorities in England . August 2015* paragraphs 25-27.

The information must be published on the website in a 'readily accessible' format, which means it should be on a webpage without the need to download or open a separate document.

Information regarding all governors and associate members who served on the GB in the previous academic year must be included, including those who may have stepped down during that time. This information must include attendance at full GB and committee meetings.

This document does not need to be continually updated regarding attendance during the ensuing year as it should record the previous year's attendance. However it is suggested that new governors who join during the current year, any resignations or changes of role (e.g. chair of governors) should be added during the year for information/clarity. Attendance of new governors can be added the following September.

Examples of possible entries are given in the table. A blank version is also available.

N.B. This is a model proforma, Governing bodies are free to use any format provided that the required information is published.

NOTES TO ASSIST COMPLETION OF THE PROFORMA

Governors

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Full Name – Full name of each governor

Governor Category – Category e.g. staff/co-opted/parent/foundation/ex-officio foundation/LA

Date of Appt/Election – date of start of current period of office

Source of Appt – for Foundation governors use the wording from instrument of government.

Term of office/Roles – use term of office from Instrument of government. Record here where governors are chair or vice chair of governors and/or chair of committees. Show where there has been a change of role for the current year

Attendance at full GB Meetings – record here number of meetings attended in the last academic year. e.g. 4 of 5 (4/5). Even where apologies were received and accepted, record only the number of meetings attended.

Committee Membership – delete this column if your GB does not have a committee structure. Include a statement to the effect that committees are not used.

Attendance at Committee Meetings - record here number of meetings attended in the last academic year. e.g. 4 of 5 (4/5). Even where apologies were received and accepted, record only the number of meetings attended.

Declarations on register of business & pecuniary interests – Record here any declarations, including relationship to any member of staff or other governors. Record where also governor or associate member at another school

Remarks – where the governor has resigned or their term of office has ended during the past academic year record date they stepped down. Use this column for any other relevant information.

Associate Members

Full Name – Full name of each associate member

Committee Membership – record membership of each committee the associate member has been appointed to.

Voting rights – record whether or not the associate member has been granted voting rights for any committee to which they are appointed

Date of Appt – date of meeting when the GB appointed associate member

Term of office/Roles – term of office agreed on appointment. Record here where associate member is chair of committee.

Attendance at Committee Meetings - record here number of meetings attended in the last academic year. e.g. 4 of 5 (4/5). Even where apologies were received and accepted, record only the number of meetings attended.

Attendance at full GB Meetings – record here number of meetings attended in the last academic year. e.g. 4 of 5 (4/5). Even where apologies were received and accepted, record only the number of meetings attended. Record as n/a where associate member does not attend full GB meetings

Declarations on register of business & pecuniary interests – Record here any declarations, including relationship to any member of staff or other governors or associate members. Record where also governor or associate member at another school

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Remarks – record here reason for associate membership. Where the associate member has resigned or the GB has ended the term of office during the past academic year record date they stepped down. Use this column for any other relevant information.